How To Leave Comments in 2021

Before You Begin:

In order to leave a comment for a committee/subcommittee meeting you should know:

→ What bill it is you’re looking for
→ What chamber it’s in – House or Senate
→ If the bill is in committee or subcommittee

This information should be provided to you in an Action Alert email. For this example, we will be using bill SSB 1125.

To Leave a Comment (10 Steps):

1. Go to the Iowa Legislature website: https://www.legis.iowa.gov/
2. **Click on** the “Committees & Schedules” tab that is located along the top of the web page.

3. **Click** the “Meetings” link on the left-hand sidebar, under “Schedules”.
4. This page is where you can select which chamber and location the bill you are looking for is in.

   → **If you click the “Daily” link**, you will see whatever meetings are happening that day.

   → **If you click the “2 Weeks” link**, you will see whatever meetings are happening in that chamber for the next two weeks.

*We know bill SSB 1125 originated in the Senate, and that it is going to subcommittee from the Action Alert email. So, we will click the “Senate: 2 Weeks” link under the “Subcommittees on Bills” title.*
5. From this screen, you can easily change chambers, specify which committee you're looking for, change the dates of scheduled meetings, and change the committee type. In this example, we can see that bill SSB 1125 is the first one listed.

6. Click the “Comments” link that is on the right side of the screen.
You should be brought to a screen that looks similar to this:

7. You should be able to see the subcommittee members, date, time, and location of the meeting. Now you are able to add your own comment, as long as you are viewing this before the subcommittee/committee meeting.
8. Click “Add Comments.” You will be directed to a screen that looks like this:

9. Fill out your information and add your comment.

10. When finished, check the “I’m not a robot” box and click “Submit”

Congratulations—you’ve just made an impact on the policies involving mental health in Iowa. Thank you so much for your advocacy!